Request for Letter of Recommendation

Any information you can provide for your teacher, the stronger the letter of recommendation he/she can provide for you. Use additional paper, if necessary.

Student Name: ________________________________ Date: __________

Teacher: ________________________________ Course: ________________

Application deadline for your earliest college application: ________________

Why have you chosen this teacher to write your letter for you? ________________

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________________________________________________________________________

How does this particular course fit into your future plans for study? ________________

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________________________________________________________________________

What would you like your teacher to know about you as a student in her/his class that she/he may not know? ________________

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________________________________________________________________________

What sets you apart from the other students in your class? ________________

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________________________________________________________________________

What type of a college/university setting are you looking for that would be conducive to your style of learning? ________________

________________________________________________________________________

________________________________________________________________________

What is the most salient point/concept/idea you have gleaned from this course? ________________

________________________________________________________________________